

Bidder Name	Procea Ltd
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Carbon Reduction Plan

1 Introduction

Procea is an independent NHS healthcare consultancy providing programme delivery, PMO support, digital change, transformation, advisory, governance and delivery assurance services to healthcare organisations.

As a professional services consultancy, Procea's most significant sources of emissions arise from:

- Business travel to client sites
- Hotel accommodation linked to client delivery
- Employee commuting and homeworking
- Purchased professional services
- IT equipment and digital services
- Cloud and software services
- Office energy, where Procea has operational control
- Waste and general business operations

Procea recognises that the NHS has a clear and ambitious commitment to Net Zero and that suppliers have an important role in supporting the decarbonisation of healthcare delivery. For a consultancy working with NHS organisations this means making carbon reduction part of responsible delivery, not treating it as a separate corporate statement.

This Carbon Reduction Plan sets out Procea's commitment to achieving Net Zero greenhouse gas emissions by 2050 at the latest, with an ambition to align with the NHS Net Zero trajectory where practicable and proportionate. It also sets out the practical actions Procea will take to improve emissions data, reduce avoidable emissions, support sustainable procurement, and build carbon awareness into the way consultancy services are delivered.

The plan is based on three principles:

1. **Transparency:** Procea will distinguish between confirmed data, reasonable assumptions and areas where further work is required.
2. **Proportionality:** Carbon reduction activity will be appropriate to the scale, operating model and influence of a growing healthcare consultancy.
3. **Continuous improvement:** Procea will improve the quality of its emissions reporting over time, with a particular focus on the Scope 3 categories that are most relevant to consultancy delivery.

2 Commitment to achieving Net Zero

Procea is committed to achieving Net Zero greenhouse gas emissions by 2050 at the latest for emissions within its organisational boundary.

Procea also recognises the NHS's ambition to reach Net Zero earlier across the emissions it can directly control and across the wider NHS carbon footprint. As an NHS-focused consultancy, Procea will seek to align with NHS Net Zero expectations where this is practicable, proportionate and supported by reliable data.

Procea's commitment includes:

- Reducing avoidable emissions from its own operations
- Improving the quality and completeness of emissions data
- Reducing unnecessary business travel
- Supporting remote and hybrid working where this is appropriate for client delivery
- Prioritising lower-carbon travel options where feasible
- Improving use of and procurement of IT and software, professional services and accommodation
- Engaging suppliers and delivery partners on sustainability expectations
- Reviewing progress annually at leadership level

Procea will not rely on offsetting as a substitute for reducing operational emissions. If used in the future, offsetting, will be considered only for residual emissions after practical reduction measures have been implemented, and only where the quality and credibility of offset arrangements can be demonstrated.

3 Greenhouse gas reporting scopes

This plan uses the Greenhouse Gas Protocol structure of Scope 1, Scope 2 and Scope 3 emissions.

Scope	Explanation	Likely relevance to Procea
Scope 1	Direct emissions from sources Procea owns or controls, such as company vehicles or gas boilers.	Relevant. Procea owns Company vehicles.
Scope 2	Indirect emissions from purchased electricity, heating or cooling used by Procea.	Not relevant. Procea does not control any office electricity or serviced offices.
Scope 3	Indirect emissions from the wider value chain, such as travel, commuting, purchased goods, IT, cloud services and suppliers.	Relevant. These are the main sources of emissions for Procea.

4 Emissions profile

As a consultancy-led organisation, Procea's emissions are concentrated in Scope 3. The material areas are:

- Business travel
- Employee commuting and homeworking
- Hotel accommodation
- Purchased professional services
- IT equipment
- Cloud and software services
- Office-related emissions where Procea does not directly control the premises

5 Upstream & downstream transportation and distribution

Procea is a consultancy-led organisation with a limited physical supply chain. Upstream transportation and distribution emissions are therefore of low materiality. Where material emissions arise through courier services, supplier deliveries, or logistics associated with purchased equipment, Procea will include these emissions where reliable activity data is available. If activity data is unavailable, this category will be reviewed annually and appropriate estimation methods considered where proportionate.

Procea provides professional consultancy and advisory services rather than physical products requiring onward distribution. Consequently, downstream transportation and distribution emissions are not applicable or immaterial to the organisation's operations. This assessment will be reviewed annually to ensure it remains appropriate should Procea's operating model change.

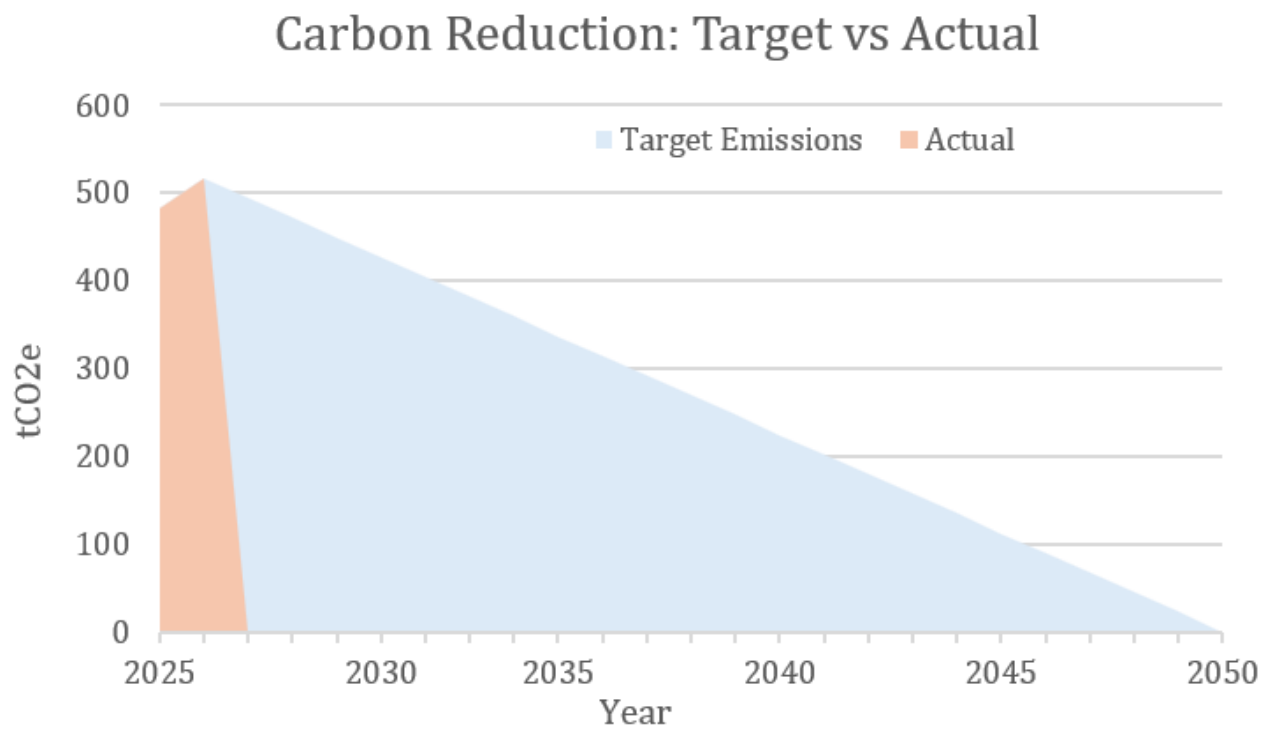
6 Emissions footprints

Procea's financial year is from May to April, and this has been chosen as the timescale for emissions.

Baseline Year: 2025/26	
Baseline Year Emissions	
EMISSIONS	tCO2e
Scope 1	6.7
Scope 2	Zero – Procea does not emit CO2 in this area.

Scope 3 (Included Sources)	475.4
Total Emissions	482.1
Reporting Year: 2026/27	
Reporting Year Emissions	
EMISSIONS	tCO2e
Scope 1	6.7
Scope 2	Zero – Procea does not emit CO2 in this area.
Scope 3 (Included Sources)	509.6
Total Emissions	516.3

7 Trajectory



8 Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2025/26 baseline. Procea has had a headcount increase since the baseline which is reflected in the total emissions.

Target	Proposed measure	Status
Establish verified baseline emissions	Complete baseline emissions calculation for Scope 1, Scope 2 and material Scope 3 categories.	Complete
Improve business travel data	Record travel mode, distance, reason for travel and client/project link.	Complete
Introduce low-carbon travel hierarchy	Apply digital-first, rail-first, shared travel and consolidated site visit principles.	Complete

9 Future Carbon Reduction initiatives

In the future we hope to implement further measures such as:

Initiative	Description	Evidence required
Remote-first meetings	Use of remote meetings and collaboration tools to reduce unnecessary travel.	Meeting policy, Teams/Zoom usage, project delivery approach.
Hybrid delivery model	Combining remote work with targeted client site attendance where it adds value.	Project mobilisation records, travel logs, client delivery plans.
Paperless delivery	Use of digital documentation, electronic review packs and shared workspaces.	Document management approach, template packs, SharePoint/Teams usage.
Rail-first travel	Preference for rail over car or air where practical and proportionate.	Travel policy, expense policy, booking records.
Consolidated site visits	Combining meetings and workshops to reduce repeated travel to the same location.	Project plans, travel logs, workshop schedules.
Digital PMO tools	Use of digital systems to reduce manual paper-based reporting and duplicated effort.	Tool descriptions, screenshots, process documents.
Responsible IT replacement	Retaining devices for appropriate operational life and disposing of equipment responsibly.	Asset register, disposal certificates, supplier evidence.
Cloud-based collaboration	Use of cloud platforms to support remote delivery and reduce avoidable travel.	Supplier contracts, software inventory.

Initiative	Description	Evidence required
Sustainable procurement awareness	Considering sustainability when selecting suppliers and delivery partners.	Procurement checklist, supplier onboarding form.

10 Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁴.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Procea Ltd	
Date	July 2026

³<https://ghgprotocol.org/corporate-standard>

⁴<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁵<https://ghgprotocol.org/standards/scope-3-standard>

11 Appendix A – Detailed baseline emissions

Emissions scope/category	Baseline Year emissions tCO ₂ e	Reporting Year emissions tCO ₂ e
Scope 1: Natural gas or other direct fuel use	Zero	Zero
Scope 1: Company vehicles	6.7	6.7
Scope 1: Refrigerant losses	Zero	Zero
Scope 2: Purchased electricity	Zero	Zero
Scope 2: Purchased heat, steam or cooling	Zero	Zero
Scope 3 Category 1: Purchased goods and services	451.3	468.7
Scope 3 Category 2: Capital goods	8.5	6.5
Scope 3 Category 3: Fuel and energy-related activities	Zero	Zero
Scope 3 Category 4: Upstream transportation and distribution	Zero	Zero
Scope 3 Category 4: Downstream transportation and distribution	Zero	Zero
Scope 3 Category 5: Waste generated in operations	Zero	Zero
Scope 3 Category 6: Business –travel Private Car	Zero	Zero

Emissions scope/category	Baseline Year emissions tCO ₂ e	Reporting Year emissions tCO ₂ e
	1.3	1.3
Scope 3 Category 6: Hotel accommodation	1.8	5.1
Scope 3 Category 7: Employee commuting	6.9	15.1
Scope 3 Category 7: Homeworking	4.6	11.2
Scope 3: Cloud and software services	1.0	1.7
Other relevant Scope 3 categories	Zero	Zero
Totals	482.1	516.3